

SECONDED NATIONAL EXPERT- JOB PROFILE

Analyst (Cross-Border Crime Intelligence) in Thematic Analysis Sector
Analyst (Regional Intelligence) in Regional Analysis Sector
Analyst in Capacity and Readiness Unit

(EIBM Intelligence Division)

Tasks and responsibilities:

FOR ANALYSIS

Profile 1

Analyst (Cross-Border Crime Intelligence)

Reporting to the Cross-Border Crime Intelligence Team Leader in Thematic Analysis Sector, the main duties related to this position are:

- delivering tailored high-quality risk analysis on cross-border criminal activities falling within Frontex mandate;
- processing information and data, including operational personal data (e.g. suspects of cross-border crime), as well as transmission to the competent EU Agencies and MS authorities, in line with the legal framework
- providing support to analytical activities in the framework of EIBM, as regards cross-border crime, in at least one of the below areas:
 - drug smuggling,
 - firearms smuggling,
 - trafficking in human beings
 - excise goods smuggling
- producing strategic intelligence at EU level on any of the above crime areas/fields, based on and utilising all-source analysis through different analytical techniques
- providing analytical support in risk analysis networks with Member States and Third Countries;
- drafting risk assessments, reports, letters, briefing notes and responses to enquiries;
- supporting the organisation of meetings, workshops, seminars and network cooperation relevant to the area of expertise, in the field of unit/sector activities;
- participating in various meetings/conferences and presenting analytical findings relevant for the area of responsibility;
- supporting and implementing cooperation with internal and external stakeholders and promoting best practices and knowledge-sharing.

Profile 2

Analyst (Regional Intelligence)

Reporting to one of the regional team leaders in Regional Analysis Sector, the main duties related to this position are:

- delivering tailored high-quality risk analysis regarding various aspects to European integrated border management (EIBM), focusing on specific regions assigned to the analyst, and by utilising all-source analysis through different analytical techniques;
- providing analytical support in risk analysis networks with Member States and Third Countries;
- drafting risk assessments, reports, letters, briefing notes and responses to enquiries;
- supporting the organisation of meetings, workshops, seminars and network cooperation relevant to the area of expertise, in the field of unit/sector activities;
- participating in various meetings/conferences and presenting analytical findings relevant for the area of responsibility;
- supporting and implementing cooperation with internal and external stakeholders and promoting best practices and knowledge-sharing.

For CRU

Profile 3 Analyst

Reporting to the Head of Unit, with guidance from the Deputy Head of Unit and under the supervision of the respective Team leader(s) the main duties related to this position are:

- vulnerability assessments or for risk analysis;
- Monitor and analyse information on Member States' technical equipment, systems,
- capabilities, resources, infrastructure, adequately skilled and trained staff necessary for
- border control as well as contingency plans on border management according to the best
- practices in the field;
- Prepare vulnerability assessments, reports, letters, briefing notes, responses to enquiries
- and presentations for assigned Member States (MS) / Schengen associated countries (SAC);
- Prepare the monitoring and implementation of recommended measures following different
- vulnerability assessments for assigned MS/SAC;
- Support activities related to the Vulnerability Assessment Network including organisation
- of meetings and workshops as well as network cooperation related to joint analytical
- activities;
- Engage regularly with colleagues in other teams and Frontex Units/Sectors, promoting best
- practices and knowledge-sharing;
- Provide counsel / advice to team leaders and/or the Head of Unit;
- Prepare and carry out occasional missions to MS/SAC with regard to the duties listed above.

Selection criteria:

Professional qualifications, competencies and experience required:

Essential:

- At least 2 years of professional experience as an analyst, delivering high quality analytical products in the areas of expertise;
- At least 2 years of professional experience in processing and analysing information from different information sources, in order to produce analytical reports border management, security or other law enforcement issues;
- For **Profile 1**: At least 2 years of professional experience in processing operational personal data (in particular data of suspects of cross-border crime);
- For **Profile 3**: At least 5 years of work experience within national and/or EU public administration, and international organisation and/or EU Member State authorities in law enforcement or judicial authorities;
- Ability to develop hypotheses on irregular migration and cross-border criminal activities, identify intelligence gaps and make recommendations for risk mitigation measures;
- Experience with processing and analysing both quantitative and qualitative data;
- Sound understanding of the European Integrated Border Management and the mandate of the European Border and Coast Guard Agency;
- Ability to draft clear and concise written output in English, including analytical reports and briefing notes.

Assets:

- Familiarity with administrative working practices of the EU or other international organisations
- For **Profile 3**: Familiarity with the mandate of Frontex, and related regulatory framework in the area of expertise, including knowledge of the Schengen Acquis in general and the Schengen Borders Code in particular;
- For **Profile 3**: Experience in working on EU Justice and Home Affairs dossier beyond a single MS context e.g. participation in the relevant Schengen evaluations or Working Parties of the Council of the EU;
- Training in risk analysis or intelligence;

- Experience in cooperating with internal and external stakeholders in risk analysis or intelligence production;
- Sound knowledge of tools and applications used for analysis and information collection relevant to the area of expertise and/or audit methodologies;

Personal skills & competencies required:

- Capability to organise and manage work, including the ability to cope with stress in relation to demanding and multiple tasks, heavy workload, time pressure and tight deadlines;
- Excellent presentation, interpersonal and communication skills in English at least at C1 level (ability to communicate clearly and precisely to different audiences both orally and in writing).
- High intercultural sensitivity, demonstrating knowledge, awareness, and acceptance of other cultures and cultural identities.
- Strong sense of initiative, responsibility and commitment and customer service and support-oriented work ethic